



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)
NBA Accredited - B.Tech. (CIVIL, CSE, CST, ECE, EEE, MECH), MBA & MCA



Date: 10/01/2025

Circular

The faculty meeting for deciding the course coordinator for Theory and Lab for II-year II semester (AY 2024-25) will be held on 10/01/2025 at 4.30 PM in Room No EB 214. Dr. S. Rajasekaran Professor & Head of ECE department will preside over the meeting. All Faculty Members who are handling II-year II semester subjects are requested to attend the meeting.

Agenda:

Following agendas have to discuss in the meeting.

- Finalization of Theory Subject CO-PO
- Finalization of Lab Experiments
- Finalization of Course Coordinator

Members:

1. Dr. S. Rajasekaran (HOD, ECE)
2. Dr. Janmoni Borah (Academic Coordinator, ECE)
3. Dr. Mohit Kumar Singh (II Year Coordinator, ECE)
4. All the faculty members handling II-year II semester subjects and labs.


Dr. S. Rajasekaran

Professor & Head

Department of ECE

Copy to:

1. HOD, ECE
2. Academic Coordinator, ECE
3. All The Faculty Members

Head of the Department
Electronics & Communication Engineering
Madanapalle Institute of Technology & Science
Angallu, MADANAPALLE - 517 325
Chittoor (Dist.) A.P



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Minutes of Course Coordinator Meeting

Date : 10/01/2025
Time : 4.30 PM - 4:45 PM
Attendies :

1. Dr. S. Rajasekaran
2. Dr. Janmoni Borah
3. Dr. Mohit Kumar Singh
4. Faculty members teaching 2nd year subjects

The meeting started at 4.30 PM in the Room No EB 214. HOD, ECE started the meeting with greetings and discussed the agenda of the meeting. II-Year Coordinator, Dr. Mohit Kumar Singh continued to the meeting and the following has been discussed.

S.No	Matter discussed	Status and Decision
1	Finalization of Course Coordinator	Coordinators are finalized discussing with the faculties.
2	Finalization of Lab Experiments	The Lab Experiments to be conducted are finalized.
3	Finalization of Theory Subject CO-PO	CO-PO mapping will be completed for the respective subjects.

Faculties Attended Meeting:

Dr. S. Rajasekaran

Dr. Janmoni Borah

Dr. Rakesh Nath Tiwari

Dr. C. Kumar

Dr. Devashish

Dr. Smriti Baruah

Dr. Vivek Jain

Dr. R. Kiran Kumar

Dr. Mohit Kumar Singh

Mr. G. Subbarao

Mr. Kashiraj Vitthal Kalshetti

Dr. Mohit Kumar Singh

Assistant Professor,

II Year Coordinator,

Department of ECE.

Dr. Janmoni Borah

Assistant Professor,

Academic Coordinator,

Department of ECE.

Dr. S. Rajasekaran

Professor and Head,

Department of ECE.

Head of the Department

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Copy to:

1. Academic Coordinator
2. ECE Office
3. All faculties



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Date: 10/01/2025

Course Coordinator Committee (CCC)

The Course Coordinator Committee has been formed for monitoring the attainment of Course Outcomes and Program Outcomes. The CCC consists of HOD, Academic Coordinator, Year wise Coordinator, and Course coordinators of the department, who periodically monitor the departmental activities and evaluate different parameters.

Composition and approval of Course Coordinator Committee (AY 2024-25)

Following members are nominated and approved for constitution of Course Coordinator Committee

S.NO	Name	Designation	Position	Function
1	Dr. S. Rajasekaran	Professor	Chairman	HOD
2	Dr. Mohit Kumar Singh	Assistant Professor	Member-Secretary	II Year Coordinator
3	Dr. Janmoni Borah	Assistant Professor	Member	Academic Coordinator
4	Dr. Devashish	Assistant Professor	Member	Course Coordinator (Linear Control Systems - 23ECE105)
5	Mr. V. Nagaraja	Assistant Professor	Member	Course Coordinator (EM Waves and Transmission Lines - 23ECE106)
6	Dr. Rakesh Nath Tiwari	Assistant Professor	Member	Course Coordinator (Analog Circuits - 23ECE107)
7	Dr. Mohit Kumar Singh	Assistant Professor	Member	Course Coordinator (Analog Communication - 23ECE108)
8	Mr. Kashiraj Vitthal Kalshetti	Assistant Professor	Member	Course Coordinator (Understanding Incubation and Entrepreneurship)
9	Dr. R. Ravindraiah	Assistant Professor	Member	Course Coordinator (Introduction on Intellectual property to Engineers and Technologists)
10	Mr. G. Subbarao and Ms. S. Kavi Priya	Assistant Professor	Member	Course Coordinator (Analog Circuits Laboratory - 23ECE204)
11	Mr. Veeraiah Maddu and Ms. T. Shanthi	Assistant Professor	Member	Course Coordinator (Analog Communication Laboratory - 23ECE205)

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Roles and responsibilities of the CCC:

1. Interacts with Course Instructors and other committee coordinators
2. Monitors and reviews the progress of the course file & CO-PO attainment.
3. Periodically conducts the class committee meeting to know about student's grievances and report it to HoD to take remedial actions.
4. Monitors the blooms level of question paper and assignments.
5. Monitors the result analysis for mid exam and arranging remedial classes.
6. At the end of semester, Course Coordinator will accumulate the course files.
7. Measuring the extent of adherence to planned activities and calendar of events.
8. Track status and report of work assigned to individual & bring out in notice to PAC.

II Year Coordinator

Academic Coordinator

HOD/ECE

Copy to

- The Academic Coordinator
- Program Assessment Committee
- Department File

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Department of Electronics & Communication Engineering

II Year II Sem Theory Subjects Coordinators

Subject	Subject code	Faculty Name	Sec	Course Coordinator
Linear Control Systems	(23ECE105)	Dr. S. Rajasekaran	A	Dr. Devashish
		Dr. Vivek Jain	B	
		Dr. Devashish	C	
		Mrs. V. Sai Anusha	D	
		Mr. G. Mahammed Rafi	E	
EM Waves and Transmission Lines	(23ECE106)	Dr. Usuf Rahman	A	Mr. V. Nagaraja
		Dr. Sreedhar	B	
		Ms. T. Shanthi	C	
		Mr. V. Nagaraja	D	
		Ms. S. Kavi Priya	E	
Analog Circuits	(23ECE107)	Mr. G. Subbarao	A	Dr. Rakesh Nath Tiwari
		Dr. Rakesh Nath Tiwari	B	
		Mr. T. Manivannan	C	
		Dr. C. Kumar	D	
		Dr. R. Kiran Kumar	E	
Analog Communication	(23ECE108)	Dr. Janmoni Borah	A	Dr. Mohit Kumar Singh
		Dr. Smriti Baruah	B	
		Mr. R. Arivarasu	C	
		Dr. Mohit Kumar Singh	D	
		Mr. Veeraiah Maddu	E	
Understanding Incubation and Entrepreneurship		Ms. S. Kavi Priya		Mr. Kashiraj Vitthal Kalshetti
		Mr. V. S. Prasanth		
		Mr. Palachuru Prakash		
		Mr. Kashiraj Vitthal Kalshetti		
		Mr. V. Nagaraja		
Introduction on Intellectual property to Engineers and Technologists		Dr. Ravindraiah		Dr. Ravindraiah
		Ms. T. Shanthi		
		Mr. H. Shree Kumar		
		Mr. Asif Moiz		
		Mr. Veeraiah Maddu		

LAB Coordinators

Analog Circuits Laboratory (23ECE204)	1. Dr. Rakesh Nath Tiwari 2. Dr. R. Kiran Kumar 3. Dr. Gutti Nagaswetha 4. Mr. T. Manivannan	1. Mr. G. Subbarao 2. Ms. S. Kavi Priya
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	<ol style="list-style-type: none"> 5. Mr. G. Subbarao 6. Mr. Kashiraj Vitthal Kalshetti 7. Mr. B. Subbarayudu 8. Ms. T. Shanthi 9. Mr. Palachuru Prakash 10. Mrs. P. Kowsalya 11. Ms. S. Kavi Priya 	
<p>Analog Communication Laboratory (23ECE205)</p>	<ol style="list-style-type: none"> 1. Dr. Janmoni Borah 2. Dr. Smriti Baruah 3. Dr. Mohit Kumar Singh 4. Dr. Gutti Nagaswetha 5. Mr. T. Manivannan 6. Mr. Vamsi Krisna 7. Mr. Veeraiah Maddu 8. Mr. Palachuru Prakash 9. Mr. B. Subbarayudu 10. Mr. G. Charan Kumar 11. Ms. S. Kavi Priya 	<ol style="list-style-type: none"> 1. Mr. Veeraiah Maddu 2. Ms. T. Shanthi



II Year Coordinator



Academic Coordinator



HOD, ECED

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